

**EXHIBIT A:**  
**SCOPE OF SERVICES**

The following services are requested to assist in the preparation and approval of bond issues. The financial advisor will be working with the Redevelopment Administrator, Deputy County Counsel and the County Administrative Office in the evaluation and preparation of the County bond issues:

- Calculate amount of tax increment available for new debt service for both affordable housing and general-purpose bonds.
- Meet with County Assessor and Land Use Services Department to determine amount of increment generated by current development that can be used for debt service.
- Calculate impact of revisions to increment pass-through payments on debt service increment flow.
- Working with bond/tax counsel, assist in determination of bonds being tax-exempt or taxable.
- Assist in determination of feasibility of bond issue with the VVEDA tax increment revenues.
- Assist Town of Yucca Valley Redevelopment Agency in determining tax increment bond capacity.
- Prepare necessary financial reports and documents to support the issuance of the tax increment bonds for the County and the Town.
- Review and comment on fiscal consultant's report.
- Make presentations to county staff, the County's Debt Advisory Committee, the County Board of Supervisors, and the County Redevelopment Agency Board as needed and as requested by Agency staff.
- Make presentations to the Town's staff and Agency Board as needed.
- Review relevant documents including County & Agency reports, consultant reports, County & Agency financial statements and other documents (as necessary).
- Interact with County Agency staff to better understand the County's financing and project goals as well as the status of current debt, current financial position and current policy with respect to budget, debt and tax levels.

EXHIBIT A – continued

- Interact with bond counsel and Agency staff and counsel regarding terms and circumstances of proposed financing.
- Provide technical and implementation review analysis as requested, including the following:
  - Preliminary bond sizing analysis if requested;
  - Ongoing analysis of potential impact on Agency and County costs relative to changes in interest rates;
  - Costs vs. benefits of bond insurance and other credit enhancements;
  - Comparison of costs relative to variable vs. fixed rate borrowing; and
  - Other technical analysis as requested by the Agency or County.
- Review and assist with debt issuance finance team selection and formation, as requested by the Agency.
- Attend meetings to formulate a financing plan.
- Review tax allocation methodology or/and redevelopment plan.
- Assist in the preparation of a financing schedule.
- Review legal documentation.
- Participate in discussions with Agency counsel and, bond counsel, and disclosure counsel to determine legal issues and federal tax status of proposed financing.
- Assist County staff in preparation of presentation materials for rating agencies, bond insurance companies, other financial intermediaries and institutional investors.
- Advise the County on the pricing and fee negotiations with underwriters and other participants in the financing process.
- Review proposed investment of bond proceeds, as requested by the Agency.
- Review proposed arbitrage compliance and continuing disclosure programs.
- If bonds are sold on a competitive basis, attend the public opening of proposals submitted for the purchase of the bonds, evaluate the bids received, and assist with the tabulation and award of the bids received.